

Chapter President / Past President Call
Discussion Notes
Tuesday, July 28, 2015

Invited participants:
Chapter Presidents, Chapter Past Presidents

Trisha Poole, NEWH, Inc. President led the conference call.

Board Training – 2016 boards

Jena and Diane visit each chapter every three years. Please take note if your chapter is up for in-person board training:

- Arizona
- Chicago
- Dallas
- Los Angeles
- Rocky Mountain
- South Florida

Please be sure to schedule your training as soon as your 2016 board is in place. In-person training is scheduled for a 6-7 hour timeslot – typically a Saturday or a weekday afternoon/evening. Contact Jena Seibel at jena.seibel@newh.org for availability and to schedule your training.

For those chapters not due for in-person board training, webinars are available and encouraged. The webinar would give your board members a clear understanding of their roles and responsibilities to the chapter board and to NEWH, Inc. Webinars are typically two hours. Contact Diane or Jena to schedule yours today.

Leadership Conference 2017 Update

Planning is already underway for the next Leadership Conference being held in Denver, CO. A Presidents Dinner (NEWH, Inc. President) is being planned which is an exclusive dinner with hotel owners (those that participate in the owners roundtable). The seating chart is balanced out with a designer that sits between two owners or a procurement person as well as a NEWH representative (usually past NEWH, Inc. Presidents) and sponsor. Attendees change tables between courses which increases networking. This is a high level networking opportunity in which tickets will be available to VP and higher level designers in a very limited capacity. Please start thinking of those in your area that may qualify to attend.

Nominations!

It's getting to be that time again this year - Nominations!!! Here is what is expected - Nomination will be completed by the second week of October and failure to do so will put the Chapter in non-compliance. As a result, your chartering will be at risk.

The timeline will be as follows –

July –

July - the Past President, who acts as the Nominating Chair, will form a Committee to find people interested in serving on the Board. IF you do not have an acting Past President, your Executive Advisor will assume the role of Nomination Chair.

August -

1st week of August - the nomination e-blast will be sent to the membership to solicit nominations. The membership will have until **August 20th** to get current NEWH member names in. As the names come in, the nominees membership status will be reviewed and we will double check to see that the person hasn't served in the position requested for more than two consecutive terms. The names will then be forwarded on to the Nomination Chair.

September -

September 11th – Nomination Chair to submit completed slate to NEWH, Inc.

September 18th – NEWH, Inc. will send out ballot

September 28th – deadline date for membership to vote

October -

October 5th – NEWH, Inc. will have the results back to the Nomination Chair, who then will inform all nominees and current Chapter Board of Directors the election results.

October 15th– NEWH, Inc. will send out an email to your membership announcing the results of the election (please make sure you contacted your newly elected members prior too)

November/December –

There will be training for each discipline set up in the month of November and December that is mandatory to attend. WE will try and be flexible to accommodate everyone. IF a person cannot attend, they will not be able to serve on the board.

Please start thinking about WHO in your membership has strengths in each of the different positions available. Or WHO on the committee is willing to move up to the Directors position. There is a Succession Plan set the board that you can review below. Also remember there can only be one Director – no Co-Directors. The co-directors will be part of your committee.

A quick reminder about your Delegates - the Delegates are the two VP's (VP Administration and VP Development) and if the Chapter has 400 members, the third delegate will be the Past President. The Los Angeles Founding Chapter additional delegate is also the Past President. IF a Chapter does not have any of the VP's, the President will need to submit the Delegates Report and the Chapter will not be reimbursed for Delegate Travel/Expenses from NEWH, Inc. The Chapter can vote on sending someone to represent the Chapter at the Board Meetings but they will not be able to vote. They will just be a guest and the Chapter can decide on reimbursement for the person. A Delegate can no longer be appointed by the Chapter as was the case in the past.

****Succession Planning.** VP/Development will automatically move to **VP/Administration** after one year, the VP/Admin will then move to **President**, then on to **Past President** and **Executive Adviser**. When you accept to run for VP/Development you are making a 5-year commitment to your chapter. The balance of the elected positions are a one (1) year term, with the option to hold that position for two (2) terms. IF a Board Position is not filled, and you are thinking about appointing a person that has served 2 consecutive terms (in that position), you will need to get that approved by the NEWH Inc Board. The only position that is excluded is the Treasurer position which can only serve 2 consecutive terms not a third.

Any questions? Contact us!

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Or feel free to call the NEWH office if you have any questions. – 800-593-6394.
We look forward to assisting you in any way we can to make your job easier!